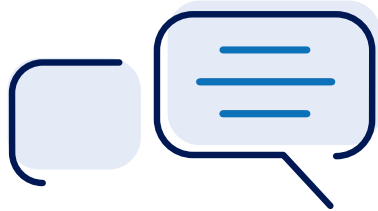


## Activity Card

Provide academic skills advice, mentoring and guidance beyond that provided by Subject Tutors in College



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## Activity Card

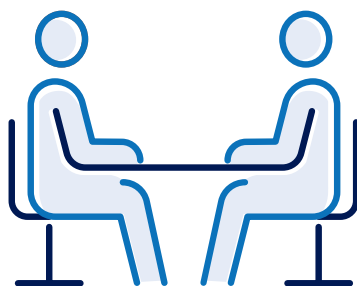
Offer one-to-one booked mentoring/tutorial appointments



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## Activity Card

Offer one-to-one drop-in sessions



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## Activity Card

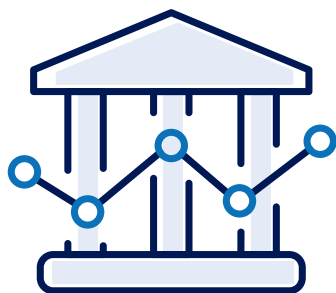
Facilitate group study or writing sessions



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## Activity Card

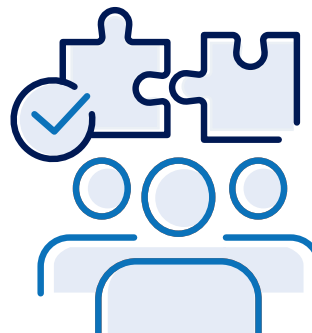
Liaise with other College and University services to ensure provision is joined up



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## Activity Card

Contribute to evaluation of academic skills provision



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## Activity Card

Facilitate workshops  
(eg as part of induction or academic skills programmes)



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## Activity Card

Design and deliver small group  
tuition, workshops and talks as part  
of induction or academic  
skills programmes



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## Activity Card

Contribute to promoting the mentoring scheme



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## Activity Card

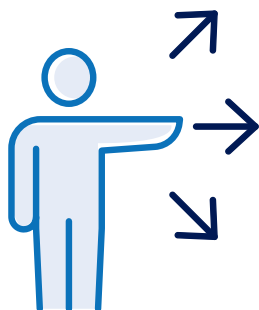
Contribute to the design and creation of publicity strategies and promotional materials



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## Activity Card

Signpost to appropriate sources of support



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## Activity Card

Schedule appointments with students



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## Activity Card

Keep records of student appointments  
and gather feedback as required



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## Activity Card

Maintain up-to-date knowledge  
and awareness of best practice



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## Activity Card

Lead and coordinate the  
development of programmes of skills  
provision and activities



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