# Role specification: Assistive Technology Guidance Developer

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## Overview

### Quick summary

**Assistive Technology Guidance Developer** is:

* a temporary part-time role with flexible remote working
* will help develop guidance to University and related systems for users of assistive technologies
* focuses on users of screen readers, screen magnifiers, dictation software, and text-to-speech tools
* suitable for expert current users of one or more of these tools
* current students or recent Oxford graduates preferred

### Details

**Assistive Technology Guidance Developer** is a temporary part-time role ideal for a current student or recent graduate to help develop guidance to the University of Oxford systems and other study tools focused on the needs of users of assistive technologies. This will focus on the needs of users of screen readers, screen magnifiers, dictation software and other text-to-speech technology.

The work will take place over approximately 12 weeks with expected total hours not to exceed 220. The timing of the work is flexible and we will consider shorter time commitments (from 80 hours on).

The Assistive Technology Guidance Developer will work closely with the Assistive Technology Officer, other guidance developers and others to identify needs and create guidance that matches those needs.

This work will require somebody who is an expert user of assistive technologies and is familiar with the systems used by students at the University of Oxford.

The role can be performed remotely with flexible working hours.

## Job Description

As part of this role, the post holder will perform the following tasks:

* Meet regularly with the Assistive Technology Officer and others involved in supporting students
* Interview students about their needs
* Review the portfolio of tools an Oxford student needs to use for their study from the perspective of assistive technology
* Identify best ways in which assistive technologies can be used to use those tools productively
* Develop guidance materials that focus specifically on the needs of students using assistive technologies (screen readers, magnifiers, dictation software, text-to-speech tools, etc.)
* Evaluate the guidance based on feedback from students and other users
* Provide feedback to developers of university systems about issues that prevent access to systems with assistive technologies

## Person specification

To perform the tasks associated with this role, the person should:

1. Be an expert user of one or two of the assistive technologies listed
2. Have experience advising others with the assistive technologies
3. Be familiar with the digital tools used by students in Oxford
4. Be comfortable with keyboard only access and keyboard shortcuts
5. Be familiar with the basics of accessibility standards
6. Be able to produce text documents and revise them based on feedback
7. Be willing to learn new things

This role is ideally suited to a current or recently graduated student.

The candidate has to be eligible to work in the UK.